

Mobile Phone Policy



Shining Stars Nursery Policy

VERSION CONTROL SHEET

POLICY NAME: Mobile Phone Policy

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Document date	Filename	Mtg submitted	Summary of changes required
01-09-12			New policy

The aim of this mobile phone policy is to promote safe and appropriate practice through establishing clear and robust acceptable use guidelines.

This is achieved through balancing safeguarding and child/adult protection against potential misuse with the recognition that mobile phones are effective communication tools – which in turn can contribute to safeguarding practice and child/adult protection.

This policy applies to all individuals who have access to personal or work related mobile phones on site. This includes staff, students, volunteers, children, young people, parent/carers, visitors and community users. This list is not exhaustive.

It is recognised that it is the enhanced functions of many mobile phones that cause the most concern, and which are most susceptible to misuse. Misuse includes the taking and distribution of indecent images, exploitation and bullying.

When mobile phones are misused it can impact on the capacity of a member of staff/parent/carer/volunteer to provide adequate supervision for the children in their immediate care. Mobile phone use can also adversely affect an individual's dignity, privacy and right to confidentiality. Such concerns are not exclusive to children and young people; therefore there is a duty of all those who attend the nursery setting to limit the use of mobile phones in order to protect the needs and vulnerabilities of all.

It is appreciated that it can be very difficult to detect when such devices are present or being used, particularly in relation to enhanced functions, such as cameras.

Therefore the use of all mobile phones is prohibited in all areas of the nursery, regardless of their capabilities. Mobile phones must be switched off by all individuals when they are in any of the 'mobile free' areas of the nursery. Mobile phones belonging to staff members must be kept in their bags and left in the cloakroom (they can be used on staff breaks in a designated safe area).