Marine Academy Plymouth • Trevithick Road • St Budeaux • Plymouth • PL5 2AF t: 01752213939 • www.marineacademy.org.uk

Wednesday 23rd August 2023

## Dear Parents/Carers,

We are writing to update you with the changes that Bromcom have made to access to your My Child at School (MCAS) account which is a mandatory software whilst your child is on roll at Marine Academy Plymouth. The previous MCAS account that you have already created will be deleted due to previous login issues. We will be sending out MCAS invitation on Wednesday 23 rd August which will give parents/carers the chance to read the attachments and download the application on your mobile device. Once you have received the email invitation you will have 4 hours before the link expires so please ensure this is done as soon as possible to prevent delays to accessing your MCAS account.

We will be sending MCAS logins out on Wednesday 23rd August at 12pm which means that the invitation will expire by 4 pm the same day.

If for any reason the link does not work or you are having problems accessing your MCAS account please email MAP.bromcom@marineacademy.org.uk with your child's full name and year group. Unfortunately, we will not be able to help you over the phone only through email.

Year 7 parents only - If your child is going into Year 7 in September then we require you to fill out the admission and parental consent sections.

Year 8-13 parents only - We require you to check your child's record and if any of the information is incorrect or needs updating then you can do this on your MCAS account under data collection.

## MCAS Parent Guide

Many thanks,
Marine Academy Secondary

